

# ICVEE REGISTRATION GUIDANCE

## (if author never make account in ICVEE)

1. Click <http://icvee.conference.unesa.ac.id/registration/>
2. Fill blank space (the important in the \*)

Username: author name to registration (example: authorICVEE)

Password is author password to enter this login/registration. (string character with minimal 6 character, example (authorICV33))

The screenshot shows the ICVEE 2020 registration website. The page has a header with the ICVEE logo and navigation links: HOME, CALL FOR PAPERS, KEYNOTE SPEAKERS, COMMITTEE, SUBMISSIONS, CONTACT & VENUE, ABOUT, and DOWNLOAD. The main content area is titled 'Account' and includes a 'Profile' section with fields for Username\*, Password\*, Repeat password\*, Salutation, First name\*, Middle name, Last name\*, Initials, and Gender. There are also links for 'Conference Help', 'USER' (Username, Password, Remember me, Log in), 'NOTIFICATIONS' (View, Subscribe / Unsubscribe), and 'CONFERENCE CONTENT' (Search, All, Search). The footer shows the date 26/5/2020 and time 3:36 PM.

3. You can select create account by select as reader, author, reviewer as you want . If all of the blank space with star sign has been filled. In the last step click create

The screenshot shows the final step of account creation. It includes a 'Profile Image' section with a 'Telusuri...' button, a 'Tidak ada berkas dipilih.' message, and an 'Upload' button. Below this is the 'Roles' section with three checkboxes: 'Reader' (checked), 'Author' (checked), and 'Reviewer' (unchecked). At the bottom are 'Save' and 'Cancel' buttons.

4. After you click save you will see as shown below. But it is OK your account has been create.

## Profile

Errors occurred processing this form:

- [The passwords do not match.](#)

Username*	<input type="text" value="authorICVEE"/>	The username must contain only lowercase letters, numbers, and hyphens/underscores.
Password*	<input type="password" value="••••••••"/>	The password must be at least 6 characters.
Repeat password*	<input type="password" value="••••••••"/>	
Salutation	<input type="text"/>	
First name*	<input type="text" value="author"/>	
Middle name	<input type="text"/>	
Last name*	<input type="text" value="ICVEE"/>	
Initials	<input type="text" value=""/> Joan Alice Smith = JAS	
Gender	<input type="text" value=""/> ▼	
Affiliation*	<input type="text" value="Unesa"/>	
Signature	<input type="text"/>	
Email*	<input type="text" value="teknikelektro@unesa.ac.id"/>	
URI	<input type="text"/>	

5. Open your email



6. In inbox email with the subject New user registration you will receive your username and password

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## [icvee2020] New User Registration Inbox x



**2020 ICVEE** <icvee@unesa.ac.id>

to me ▼

Thank you for registering as a user with The 3rd International Conference on Vocational Education and Electrical Engineering (ICVEE) 2020. Please keep track of your username and password, which are needed for all work with this conference.

Username: authoricvee

Password: authorICV33

Thank you,  
2020 ICVEE

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2020 The Third International Conference on Vocational Education and  
Electrical Engineering (ICVEE)

[icvee@unesa.ac.id](mailto:icvee@unesa.ac.id)

Good luck you have account on ICVEE